

# TOWN COUNCIL

## STAFF REPORT Department of Engineering



|                         |   |
|-------------------------|---|
| <b>MEETING DATE:</b>    | March 8, 2016   |
| <b>PROJECT:</b>         | Consideration of Park Rules for Oyster Factory Park and DuBois Park |
| <b>PROJECT MANAGER:</b> | Scott Marshall, Deputy Town Manager                                 |

**REQUEST:** Town Council workshop review of proposed park rules for Oyster Factory Park and DuBois Park.

**BACKGROUND:** On September 8, 2015, Town Council adopted a Modified Agreement with Beaufort County for the management, maintenance, and improvements of Oyster Factory Park. In preparation for the transfer of responsibilities from the County to the Town of Bluffton, the Town must establish park rules.

Additionally, following public requests, Town Council voted on November 10, 2015 to prohibit smoking in DuBois Park and to include this provision as park rules were developed. Town Council has not previously established park rules for DuBois Park.

**INTRODUCTION:** The Town of Bluffton Town Council may establish park rules per Chapter 13 of the Code of Ordinances of the Town of Bluffton, South Carolina. To develop park rules for Council's consideration, Town Staff performed the following actions:

1. Reviewed existing County park rules,
2. Received review and approval from the Bluffton Police Department, and
3. Received legal review and approval from the Town's assistant attorney.

**The proposed park rules for each park are attached to this report.**

### **NEXT STEPS:**

| Schedule   | Status                        |
|--|-------------------------------|
| <b>Step 1.</b> Town Council – Workshop to review proposed park rules for Oyster Factory and DuBois Parks | March 8, 2016                 |
| <b>Step 2.</b> Town Council – Resolution to adopt park rules for Oyster Factory and DuBois Parks         | Anticipated<br>April 12, 2016 |
| <b>Step 3.</b> Signs fabricated and installed at Oyster Factory and DuBois Parks                         | Anticipated<br>May 31, 2016   |

### **ATTACHMENTS:**

1. Park Rules for Oyster Factory Park and Park Rules for DuBois Park

## **OYSTER FACTORY PARK RULES**

- Park open sunrise to sunset, unless events permit has been issued.
- Boat ramp open 24 hours a day.
- No obstructing the use of the boat ramp area.
- No open fires without an events permit. No grilling underneath the pavilion.
- No open alcoholic beverage container without an events permit.
- Motorized vehicles and parking allowed only in designated areas.
- Vehicles, trailers, or boats stored more than 24 hours are subject to removal.
- Pets must be under control at all times. Pet waste must be picked up and disposed of in pet waste containers.
- No weapons.
- No solicitation.
- The Town of Bluffton Police Department has jurisdiction over Oyster Factory Park.

In case of emergency, call 911

## **DUBOIS PARK RULES**

- Park open sunrise to sunset.
- No open fires. No grilling underneath the pavilion.
- No open alcoholic beverage containers allowed.
- Motorized vehicles and parking allowed only in designated areas.
- Pets must be under control at all times. Pet waste must be picked up and disposed of in pet waste containers.
- No weapons.
- No solicitation.
- No smoking within park area.
- The Town of Bluffton Police Department has jurisdiction over DuBois Park.

In case of emergency, call 911